

**PROVIDER ADVISORY #2020-021**  
**EXPIRATION OF NAME-BASED CRIMINAL HISTORY CHECKS**

**Information and Potential Action**

**EFFECTIVE DATE: October 21, 2020**

The Agency for Persons with Disabilities (APD) and its providers must comply with Level 2 background screening requirements pursuant to sections 393.0357, 393.0655, 393.066, and 435.03 Florida Statutes (F.S.). Due to the effects of COVID-19, the state experienced a shortage in available fingerprinting locations needed for providers and APD employees to comply with these requirements. The Florida Department of Law Enforcement (FDLE) received approval to allow Name-Based Criminal History Checks for providers and employees of APD to assist in background screening requirements during the emergency.

Since fingerprinting services are being restored across Florida, the ability to conduct name-based criminal history checks will end effective **October 21, 2020**. Providers that took advantage of the Name-Based Criminal History Check as a temporary solution must submit those individual's fingerprints through the Clearinghouse as soon as possible, and no later than November 20, 2020.

All background screening requirements will resume effective October 21, 2020. This includes the current maintenance of your Clearinghouse Roster(s), eligible employee status, and current Level 2 background screenings on all employees.

If you have questions about the Clearinghouse requirements, you may contact your local APD Regional Office. You can find your APD Regional Office's contact information at <https://apd.myflorida.com/region/>.

October 12, 2020